

## Important Application Information for Teaching Assistantships of the Department of Microbiology and Molecular Biology

Thank you for your interest in applying for a teaching assistantship. Please read the application carefully and do not apply if you do not meet the requirements stated on the application. This will save time for both you and the department. **We encourage ALL interested students to apply.**

### Requirements and Important Information

- **Handwritten applications will NOT be accepted.**
- Attach a copy of your academic summary (transcript) of grades with the application. Please see FAQ #3 below.
- Teaching assistants are expected to maintain a 3.0 GPA or above during the semester of their appointment.
- No other employment may be engaged in during the period of a teaching assistantship without prior approval of the professor for whom you will be a TA.
- Please check with the professor over the course that you would like to TA for to see if there are any other specific qualifications.
- **Applications are due to the MMBio Department Office in 4007 LSB or via email to [mmbiodept@byu.edu](mailto:mmbiodept@byu.edu).**

### Frequently Asked Questions

#### 1. What is the wage?

The starting wage for undergraduate TAs is \$11/hr and graduate TAs is \$15/hr with an automatic \$0.25 increase every semester/term afterward working as a TA.

#### 2. Will I be notified?

Yes, all applicants are notified via email. ***Please make sure your email is current and accurate.***

#### 3. Do I really need to attach a transcript?

Yes, academic performance is the main criterion for choosing teaching assistants. Professors will review the total transcript. ***Please attach only the academic summary page, which is a 1-2 page summary.***

*To access your academic summary, simply go to myBYU → Campus Links → School → AIM → Student Academic Record → Record Summary and print this page.*

~~~~~This informational sheet does not need to be included in your submitted application~~~~~



**III. Please answer the following questions:**

1. What do you plan to do after graduating?
2. Describe any previous teaching or research assistant experience.
3. Describe any other planned BYU employment (i.e., TA in another department, RA in MMBIO or elsewhere).
4. Give any further information you feel may be pertinent.

**IV. Attach a current academic summary, which is a summary page of your ABC report.** This is a 1-2 page summary. Please follow the instructions below to print the correct report.

*To access your academic summary, simply go to **myBYU** → **Campus Links** → **School** → **AIM** → **Student Academic Record** → **Record Summary** and print this page.*