**Important Application Information for Teaching Assistantships of the
Department of Microbiology and Molecular Biology**

Thank you for your interest in applying for a teaching assistantship. Please read the application carefully and do not apply if you do not meet the requirements stated on the application. This will save time for both you and the department. **We encourage ALL interested students to apply**.

<u>**Requirements and Important Information**</u>

- **Handwritten applications will NOT be accepted.**
- Attach a copy of your academic summary (transcript) of grades with the application. Please see FAQ #3 below.
- Teaching assistants are expected to maintain a 3.0 GPA or above during the semester of their appointment.
- No other employment may be engaged in during the period of a teaching assistantship without prior approval of the professor for whom you will be a TA.
- Please check with the professor over the course that you would like to TA for to see if there are any other specific qualifications.
- **Applications are due to the MMBIO Department Office in 4007 LSB.**

<u>**Frequently Asked Questions**</u>

1. **What is the wage?**

   The starting wage for undergraduate TAs is $10.25/hr and graduate TAs is $12.25/hr with an automatic $0.25 increase every semester/term afterward working as a TA.

2. **Will I be notified?**

   Yes, all applicants are notified via email. ***Please make sure your email is current and accurate.***

3. **Do I really need to attach a transcript?**

   Yes, academic performance is the main criterion for choosing teaching assistants. Professors will review the total transcript. ***Please attach only the academic summary page, which is a 1-2 page summary.***

   *To access your academic summary, simply go **to myBYU → Campus Links → School → AIM → Student Academic Record → Record Summary** and print this page.*

~~~~~This informational sheet does not need to be included in your submitted application~~~~~

BYU Microbiology and Molecular Biology Department
Teaching Assistantship Application

Please select all semester/term(s) that you are applying for:

Fall   Winter   Spring   Summer

I. General Information

TA Course Preferences: First choice_____Other choices _____
  Please note that you may be selected for another course than the preferences you list.

_____
Name (Last, First, Middle)

_____   _____   _____
Current Address   City   State   Zip Code

_____   _____   _____
Email Address   Net ID   Student ID Number

_____
Cell Phone   Alternate Phone

_____   _____   _____
Expected graduation date   Major(s)   Minor(s)

II. <u>Completed MMBIO courses:</u>   <u>Current MMBIO courses:</u>

Course	Professor	Grade	Semester & Year	Course	Professor
____	_____	_____	_____	_____	_____
____	_____	_____	_____	_____	_____
____	_____	_____	_____	_____	_____
____	_____	_____	_____	_____	_____
____	_____	_____	_____	_____	_____
____	_____	_____	_____		
____	_____	_____	_____		
____	_____	_____	_____		
____	_____	_____	_____		
____	_____	_____	_____		
____	_____	_____	_____		

III. Please answer the following questions:

1. What do you plan to do after graduating?

2. Describe any previous teaching or research assistant experience.

3. Describe any other planned BYU employment (i.e., TA in another department, RA in MMBIO or elsewhere).

4. Give any further information you feel may be pertinent.

IV. Attach a current academic summary, which is a summary page of your ABC report. This is a 1-2 page summary. Please follow the instructions below to print the correct report.

To access your academic summary, simply go **to myBYU → Campus Links → School → AIM → Student Academic Record → Record Summary** *and print this page.*